## R&D Project Management in the Chemical Industry



The following collection of PowerPoint<sup>®</sup> Charts is intended to further clarify and supplement the relevant specialist publications on the subject matters dealt with. This collection in no way is used for any commercial purposes, but as learning material for students.

Selected sources for in-depth studies of the respective subject matters are given in some lists of references.

The chemical-technical target components, formulas, deadlines, data, project structures and action plans shown in project examples P1-P3 are widely with a practical orientation, but yet purely fictitious. They are solely used for a clear illustration of the particular topic and for learning purposes.

The names of all persons with project functions are solely fictional. Matches with the names of other people would be purely coincidental.

## R&D Project Management in the Chemical Industry

#### **The Subject Matter**



- Innovations: Characteristics, Measures for its Promotion, Process Variants.
- Three Examples for Innovation Projects (Chemistry and Technology):
  - 1. Highly Elastic Clear Coats for the OEM Automotive Sector.
  - 2. Nitrilase Catalyzed Synthesis of a Chiral Hydroxy-Carboxylic Acid.
  - 3. New Metal-Organic Frameworks for the Adsorptive Storage of Gases.
- Projects, Target Systems, Project Management in R&D.
- Appropriate Organization and Effective Structure Planning of R&D Projects.
- Project Flow Planning, Milestones, the Stage-Gate<sup>®</sup>-Process, Network Diagrams.
- Effective Implementation and Control of R&D Projects, Trend Analyses.
- Success Risks: Identification, Classification and Treatment.
- Recruitment and Lead of Project Staff: Chemists (m/f/d) – Team Players, Pacemakers and Executives in Projects.
- Project Manager (m/f/d): Tasks, Leadership Functions and Personality Profile.
- The Systematic Evaluation of Individual R&D Projects.
- R&D Strategy: The Planning of a Project Portfolio.



_F	Recruitment and Lead of Project Staff	
Megatrends Provide the Appropriate Scope for Options and Actions as "Drivers of Innovations":		
	Worldwide and long-term development tendencies in economy and society $\longrightarrow$	
	<b>11 Megatrends,</b> as <b>"Drivers of Innovation",</b> will have a pronounced impact on future recruitment, personnel lead and personnel development in companies.	

## Megatrends 2030 as "Drivers of Innovations":

01	Digitalization and Global Networking.	WWW, Robotics and A.I., they will control and steer offices, houses, cars, societies, markets, weapons and intelligence agencies in every corner of the world. New, highly efficient and cooperative forms of knowledge acquisition increasingly require orientation and power of judgment.
02	The Progression of Nanotechnology.	Miniaturization of equipment from electrical engineering, electronics, optoelectronics and laser applications. New, "intelligent" materials based on models from nature are used. Incredibly small, molecular "machines" will change our lives.
03	The Progression of Biotechnology.	Biocatalysts and bioconversions enrich and complement the conventional chemical-technical syntheses. Genetic diagnostics, individual medicine, stem cell therapies, tissue engineering and artificial organs will revolutionize the healthcare system.
04	Resolute Expan- sion of E-Mobility.	The further development of electromobility affects all vehicle types worldwide. High-performance batteries or fuel cells are increasingly being used. Cars are becoming "rolling computers" with new functions via software updates. Development of a charging infrastructure.

## Megatrends 2030 as "Drivers of Innovations":

05	The Growth in Asian Countries.	China, India and Indonesia are expanding their infra- structure, industrial production and domestic demand. They are challenging the US as new gravitational centers in the global economy. The risk of trade wars or economic wars is growing.
06	The Increasing Spread of English.	The progressing of this world language is unstoppable and irreversible. The spread will dominate the effective communication in science, technology, advertising media and in a globalized economy. Innovations are preferably characterized with English terms worldwide.
07	The Demografic Change.	The world population is growing - but the Germans are becoming less and less. Europe is increasingly marginalized, the world is becoming Asian. The population is aging around the world. Society has to fundamentally reinterpret age as well as aging.
08	The Migration and Urbanization.	The south-north migrations will increase. The year 2000 marked the beginning of the urban millennium. The spread of urban life forms is gaining momentum. Numerous megacities and hypercities will dominate the global economy.

Megatrend: Urbanization $\rightarrow$ <b>"Hypercities" (2021)</b>		
[		
lokyo	37.977.000	Japan
Jakarta	34.540.000	Indonesia
Delhi	29.617.000	India
Mumbai	23.355.000	India
Manila	23.088.000	Philippins
Shanghai	22.120.000	P. R. China
Sao Paulo	22.046.000	Brasil
Seoul	21.794.000	South Korea
Mexico-City	20.996.000	Mexico
Guangzhou	20.902.000	P. R. China
New York	20.100.000	U. S. A.

Megatrend: Urbanization $\rightarrow$ <b>"Megacities" (2021)</b>		
Peking	19.433.000	P. R. China
Cairo	19.372.000	Egypt
Kolkata	17.560.000	India
Moscow	17.125.000	Russia
Bangkok	17.066.000	Thailand
Buenos Aires	16.157.000	Argentina
Shenzhen	15.929.000	P. R. China
Dhaka	15.443.000	Bangladesh
Los Angeles	15.402.000	U. S. A.
Lagos	15.279.000	Nigeria
Istanbul	15.146.000	Turkey

Megatrend: Urbanizatio	on → <mark>"Me</mark>	gacities" (2021)
London	9.002.000	U. K.
Saint Petersburg	5.384.000	Russia
Madrid	3.335.000	Spain
Kiev	2.967.000	Ukraine
Rome	2.784.000	Italy
Paris	2.142.000	France
Ruhr Area	5.170.000	Germany
Berlin	3.669.000	Germany
Hamburg	1.847.000	Germany

## Megatrends 2030 as "Drivers of Innovations":

09	Climate Change and "Neo-Ecology".	The earth warms up, the sea level rises. Alternative "energy sources" and sustainable technologies for energy use will limit the greenhouse effect. A thorough realignment of ecological values, as well as of entrepreneurial thinking and acting will be necessary.
10	"Gender Shift": Women in Top-Jobs.	Altered role patterns are causing radical change in the economy and society. Additionally, typical "female qualifications" will be in de- mand in the 21st century - and favor the advancement of women in top positions.
11	"New Work": Changes in the World of Work.	Expansion of the symbiosis between life and work: Time and workplace autonomy and home offices are increa- sing. In the future, employees will become entrepreneurs in their own right - risks will grow, but so too will freedom.
		One <b>consequence</b> : The <b>project economy</b> is gaining in importance with high dynamics!









### **High Effectiveness Through Compact Interconnectedness.**



**Rainer Buerstinghaus** 



Changes in the World of Work, Chemical Industry 2020. Causes and Indicators of the Trend:

#### **Further "Waves of Globalization"**

- Realignment of international trade and customs agreements.
- Continued cross-border migration.
- Further expansion of global environmental protection measures.

#### **Demographic Changes**

- Aging and decrease of the working population.
- Top skills shortage.
- Extension of working life.

#### Consequences for the recruitment of personnel!

Changes in the World of Work, Chemical Industry 2020. Causes and Indicators of the Trend:

#### **New Technologies**

- Dominance of network technologies and system technologies.
- Increase in robotics, automation and artificial intelligence.
- Progressive digitization of numerous operation sequences.

#### **Structural Change in the Economy**

- Knowledge-based service society.
- Increase in the qualification level.
- Flexibility of working hours and place of work.

#### Consequences for the recruitment of personnel!

**Employed Persons: Categories, Relation to Project Work.** 

## **Highly Qualified Specialists**

- Excellent specialist knowledge and skills (vocational training, study).
- "Fast and long-term learners", also in different subject areas.
- High professional flexibility.
- Practical Experiences with transdisciplinary teamwork.
- Result and performance orientation.



**Employed Persons: Categories, Relation to Project Work.** 

## **"Common" Employees**

- One basic pattern of employment throughout all their working life.
- Careful and reliable execution of all tasks to be done.
- In principle, routine work is dominating.
- Perception of the continuous cuts of previous social guarantees.
- Noticeable "dismissal pressure".





- Inner resignation regarding future employment opportunities.
- Occasionally precarious employment.
- Dependencies on official orders and regulations.



**Employed Persons: Categories, Relation to Project Work.** 

## **Leasing Workers and Temporary Workers**

- Periodic employment through work contracts or service contracts.
- Sometimes, precarious employment relationships with little "freedom of choice".
- The remuneration for simple services are in some cases close to the statutory minimum wage.
- Piecework and unpaid overtime are not uncommon.



**Employed Persons: Categories, Relation to Project Work.** 

## **Freelancers and Small Entrepreneurs**

- Transdisciplinary professional activities and experiences.
- Hobbies often serve as the basis for their respective "vocations".
- Passionate, customer-oriented problem solvers and service providers.
- Self-determined planning of phases of intensive work and free time.





The Recruitment of Capable and Motivated Team Players: One Powerful Key to Project Success!

*Not* searched, because not available in own company:

"Universal Geniuses" who can do everything! "Universal Geniuses" exist mainly in the job descriptions of HR departments, but very rarely in reality!

The effectiveness of "strengths" and "weaknesses" of the team players are significantly dependent on the specific situations in the project, its environment, and the nature of the tasks to be solved in each case.





# The project financing for companies usually takes place from the funds of the gross operating result:



Necessary for the inclusion of a chemist in the team: Medium-term increase in OR through more NT, CM I, CM II or GOR.



## Recruitment and Lead of Project Staff: Chemists (m/f/d) – Team Players, Pacemakers and Executives Selection Criterion (Chemical) Skills, "Hardskills": Above-average work *results* as a scientist and laboratory manager. Ability to quickly and professionally solve demanding chemical tasks, manual (!) skills. Solid specialist knowledge through degrees (bachelor/ master/diploma/doctorate) and by in-company training. Sound knowledge in the items safety, health and environmental protection. Ability to apply one's own knowledge and to assure the required goal-oriented knowledge transfer.



From Learning Subjects to Chemical Knowledge and Skills. Elaboration and Saving of "Cognitive Networks":



**Rainer Buerstinghaus** 



From Learning Subjects to Technical Knowledge and Skills. Elaboration and Saving of "Cognitive Networks":



**Rainer Buerstinghaus** 

"Crossover Study" of **Business Chemistry** Elaboration and Saving of "Cognitive Networks":



 $(K_{12}\text{-}Graph) \begin{vmatrix} 12\\2 \end{vmatrix} (66 \text{ Edges})$ <u>n (n – 1)</u> The systemic specialist knowledge *exponentially* grows with the number of learning and experience fields!

Rec Che	Recruitment and Lead of Project Staff: Chemists (m/f/d) – Team Players, Pacemakers and Executives	
S	election Criterion "Internalized Entrepreneurship":	
•	Strong single-mindedness and result orientation.	
•	A recognizable will to self-responsible action.	
•	Constant orientation to the project strategy.	
•	Analytical way of thinking, perspicacity for the essential.	
•	Talent for a target-oriented work organization.	
•	Innovation orientation, willingness to changes.	
•	Creativity and mental flexibility.	
•	Absolute determination to performance.	

## **Selection Criterion**

"Ability to Result-Oriented Social Interaction":

- Strong communication skills and empathy.
- Ability to effectively influence and effectuate.
- Understanding of organizational forms and appropriate use of internal and external networks.
- Recognizable will to constructive cooperation.
- Conflict ability, diplomatic skill.
- Customer orientation.
- Intercultural openness.


#### Recruitment and Lead of Project Staff: Chemists (m/f/d) – Team Players, Pacemakers and Executives

#### **Differences: Group Work – Team Work.**

Criteria	Group – Characteristics	"Ideal Team" – Characteristics
Interests	The members pursue their own interests in each case.	Everybody is pulling in one direction.
Goals	Different individual targets are pursued.	Everyone is strictly pursuing the same target system.
Priorities	Belonging to the group is a secondary priority.	Belonging to the team has the highest priority.

#### Recruitment and Lead of Project Staff: Chemists (m/f/d) – Team Players, Pacemakers and Executives

#### **Differences: Group Work – Team Work.**

Criteria	Group – Characteristics	"Ideal Team" – Characteristics
Organization	Organization is loose and non-binding.	Organization is lean and binding.
Motivation	Goal comes from the outside ("I have to").	Motivation comes from inside ("I want").
Competition	Individual competition against each other.	Common, external facing competition.

# Chemists (m/f/d) Team Players, Pacemakers and Executives

#### **Checklist for the own "Experiences with Teamwork".**

Positive				Negative
	$\bigcirc$	$\bigcirc$	$\bigcirc$	
Very trusting attitude.				Without any confidence.
Much coordination/communication.				No coordination/communication.
Strong willingness to cooperate.				No willingness to cooperate.
Conflicts are openly resolved.				Conflicts are covered up and not openly resolved.
Decisions are made together.				Decisions are only made by one side.
Agreements are complied with.				A lot is promised, but nothing is kept.
Problems of the other team member are seen and understood.				Problems of the other team members are not of any interest.
Open information exchange.				Many information is held back, often they are used for manipulation.
There is a clear and noticable willingness to compromise				Everyone insists on his point of view.





Provision According to the Principle of Subsidiarity ... With Smaller, Networked Full Structures (Effective Cliques):



Recruitment and Lead of Project Staff: Chemists (m/f/d) – Team Players, Pacemakers and Executives

R&D Project: An effective and "fairly" practised result orientation is essential for the overall success (Achievement of the target system)!

"First and foremost, it depends on the **people** and their daily interaction in the team, but not on meticulously elaborated and adhered network plans."

"Not head numbers, but head contents, basic attitudes and thought patterns are relevant for success in research and development projects."

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## **Effectiveness as the Key to this Leadership Function!**

	Project Manager (m/f/d)
Efficiency	Effectiveness
To do things right.	To do the right things.
To solve given problems.	To create intelligent alternatives.
To use the funds economically.	To optimize the use of funds.
To fulfill obligations (To perform enjoined activities).	To achieve results (To achieve project targets).
To reduce costs.	To increase the operating profit.
To reduce (redundant) staff.	To mobilize motivation and skills for achieving goal relevant results.



Self understanding: "Entrepreneurs in Action".

#### **Different Leadership Styles During the Project Flow.**

Leadership Style	Designation
R	Result-/Performance-oriented leadership.
н	Human-socially-oriented leadership.
Р	Problem- and fact-oriented leadership.
S	Systematic leadership.
Т	Tactic characterized leadership.

According to W. Fuchs, Institut für methodisches Management, Hamburg 1980

#### **Different Leadership Styles During the Project Flow.**

Leadership Style	Characteristics for the project participants:
R	Decides quickly and prevails energetically. Does not be afraid of conflicts. Sets short, ambitious deadlines. Demands a great deal from himself and from the other project participants.
н	Makes every endeavor for balances conflicts. Connects the human side with the project work. Has a lot of empathy. Trusts the team members and takes care of them.
Р	Argues rational-consistent in discussions. Checks all reasonable alternatives. Does not ease off until the problem has been solved. Takes into account long-term considerations.
S	Ensures a programmed, exact project flow. Is conscientious, has principles and adheres to the rules. Does not participate in "experiments" or risky actions.
т	Strives to successfully balance the interests between the parties. Proposes acceptable compromise solutions. Negotiates clever and diplomatically.

**Ideal Leadership:** Situational applications of *all* styles. **Actual Leadership:** A preferred main style, two "minor styles".













# Their Duties Require Skill and Experience in Various Management Activities!

- In advance: Clarifying the own framework of action.
- Ensuring a clear and achievable target system.
- Planning and organizing the project goal-oriented.
- Initiating problem-solving operations.
- Controlling and evaluating the results.
- Making project-relevant decisions.
- Controlling of an effective project implementation.

# Their Duties Require Skill and Experience in Various Management Activities!

- Ensuring verifiable progress during the project flow.
- "Coaching" and judging individual team members.
- Maintaining the "inner motivation" in the project team.
- Moderating of project-relevant meetings.
- Ensuring an effective communication flow.
- Addressing regularly the steering committee.
- Report on the project status (Status Reports, QBs.)



Project Manager (m/f/d): Tasks, Leadership Functions and Personality Profile. **Function Oriented Personality Profile: Three Components are Important for the Success!** 1. Expert Knowledge/-Skills 2. Methodological Knowledge 3. Social Skills/-Competency

# Project Manager (m/f/d): Tasks, Leadership Functions and Personality Profile.

# Requirements for the Specialist Knowledge/-Skills: →

- Chemistry, natural sciences, (process) technology.
- Project management: Basics of theory and practice, project experience, at least as a team member.
- Business administration: Basic knowledge on profit and loss account, determination of net present value and tools of cost control.
- IT: Application of project-specific software / "Apps".

# Project Manager (m/f/d): Tasks, Leadership Functions and Personality Profile.

# Requirements for the Methodological Knowledge: →

- Experience with research- /development projects.
- Mastery of planning methods.
- Knowledge of control-/settlement techniques.
- Basic experiences with moderation techniques.
- Ability to systematically analyze problems.
- Experiences with "problem-solving tools".






















Project Manager (m/f/d): Tasks and Leadership Functions				
Tool for Problem-Solving: "Morphologic Tableau":				
Procedure				
<ul> <li>5-7 participants of different disciplines and functions, as well as the moderator; Time required:&gt; 60 min.</li> </ul>				
<ul> <li>Clarification of the exact problem: Commonly agreed, written fixed definition (flipchart).</li> </ul>				
<ul> <li>Division of the problem into problem elements.</li> </ul>				
<ul> <li>Tabulation of the individual problem elements.</li> </ul>				
<ul> <li>Searching of partial solutions and their entries in the assigned tableau cells.</li> </ul>				
<ul> <li>Joint identification and evaluation of possible overall solutions ("roadmaps").</li> </ul>				

Tool for Problem-Solving: "Morphologic Tableau": ("Zwicky Box" as a Multidimensional Matrix).



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Project Manager (m/f/d): Tasks and Leadership Functions					
Tool f ("Zwie	Tool for Problem-Solving: "Morphologic Tableau": ("Zwicky Box" as a Multidimensional Matrix).				
Example P1					
P <sub>1</sub>	UV-curing Coat	Dendrimer-System	HBC-System	ORMOCER-System	
P <sub>2</sub>	OH-Polyacrylate	OH-Polyurethane	Unsat. Polyacrylate	OH-Polyester	
P <sub>3</sub>	UV-Reactive Diluent	Oligoisocyanate	Melamin Resin	Silica-Sol	
P <sub>4</sub>	Turbo Bells	Dipping Process	Pneumatic Pistol	Casting Process	











Project Manager (m/f/d): Tasl	ks and Leadership Functions			
Moderation of Team Meetin	Moderation of Team Meetings:			
Effective moderation is the art of structuring a group conversation, guiding it impartially and leading to a feasible, goal-relevant outcome.				
A good moderator (m/f/d) will ensure both a structured agenda and an adequate liveliness (dynamics) in his team discussion.				



















Communication within the R&D Project Team.

Four Types of Perception by the Listeners:

Speaker: "The synthesis of the new crosslinker is now working!"

Messages, perceived at the listeners (receivers), e.g. :

Facts	F	Isophorone diisocyanate + Glycerine (2:1) give the pure, highly branched crosslinker in a good yield.		
RelationshipR"You are less successful than me, and you in the to not bring the really valuable project results!"		"You are less successful than me, and you in the team do not bring the really valuable project results!"		
Self- Revealing	S	"I am delighted with my laboratory success, and I am proud to advance our project!"		
Appeal	Α	"You all have the duty to immediately start the new lacquer formulations and the varnish series with my substance!"		

Communication within the R&D Project Team.

Four Types of Perception by the Listeners:

Speaker: "The synthesis of the new crosslinker is now working!"

#### Effect, reactions at the listeners (receivers), e. g.:

Facts	F	Knowledge of chemical results, which are essential for the success of the project.	
Relationship R		Incentive to do it equally; Ambition will be aroused; Delimitation, averting, rivalry, envy,	
Self-RevealingSCollegial joy; ApplPitiful smiles, igno		Collegial joy; Applause, admiration, laudation; Pitiful smiles, ignoring of the message	
Appeal	<b>ppeal</b> AImmediate actions to prepare the next steps; Categorical rejectionist attitude,		







## **Requirements upon Social Skills:**

- Credibility/Trustworthiness.
- Ability for constructive criticism, also towards one's own person.
- Tolerance to other "views".
- Social competence, perception of other interests.
- Emotional intelligence, a good "empathy".



Project Manager (m/f/d):

Tasks, Leadership Functions and Personality Profile.

**Requirements upon Social Skills:** 

**Emotional Intelligence (Source: Daniel Goleman).** 

- Ability for Self-Reflection: The reliable recognition and understanding of one's own feelings and their effects on other people. *Indicators:* Realistic selfassessment, self-confidence.
- Self-control: The avoidance of hasty assessments in the occurrence of all failures or in the case of entirely "unexpected" results in the project. *Indicators:* Use of reason in thinking and serenity in acting.

**Requirements upon Social Skills:** 

**Emotional Intelligence (Source: Daniel Goleman).** 

 Ability for Self-Motivation: The ability to work purposefully and perseveringly, for reasons significantly beyond the money, status and orders of others. *Indicators:* Strong personal commitment and noticeable "zeal for the future", combined with sound optimism in the swift implementation of the target system - especially in the critical phases of one project. Project Manager (m/f/d):

Tasks, Leadership Functions and Personality Profile.

**Requirements upon Social Skills:** 

**Emotional Intelligence (Source: Daniel Goleman).** 

- Empathy: The tendency to empathize with the emotional worlds of other people in the R&D team. *Indicators:* Clear recognition of the situation-related strengths of others.
- Social Competence: The ability to maintain relationships "on equal terms" and to build solid, sustainable networks. *Indicators:* Fairness and helpfulness, the secure perception of the interests of third parties, "genuine" customer orientation.

# Requirements upon Leadership and "Team Development" Skills:

- Strong self-commitment, role model function.
- With "zeal for the project" and with the participants.
- The ability to lead people to success.
- Fairness, justice to all involved.
- Willingness to promote individual team members.
- The will to demand "reasonably" each team member.

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  - The will to demand "reasonably" each team member.

#### Demands on the Team Members: "Flow" (Basis: J. S. Mill).

Requirements from side of R&D project managers	Skills of the commissioned team member	Type of the respective requirement	Consequence for the team member
Low	Low	No request	Apathy
Low	High	Too little demand	Boredom
High	High	Challenge	"Flow"
High	Low	Excessive demand	Anxiety

"Flow" during project work: Happiness experience after a realized, (challenging) process, when it has reached its real purpose.
Tasks, Leadership Functions and Personality Profile.

### Excessive Demands on the Team Members: "Anxiety" as a Natural Reaction.

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High	High	Challenge	"Flow"
High	Low	Excess. Demand	Anxiety

Anxiety during project work: The action is necessary, but its execution is avoided or at least delayed by the commissioned team member.

Tasks, Leadership Functions and Personality Profile.

#### **Excessive Demands on the Team Members, "Anxiety":**

Form of Anxiety	Fundamental Attitude of the Team Member	
Anxiety of <b>changes</b> in the course of the project.	"I'm a valuable team member, because I plan everything in detail in the project!"	
Anxiety of <b>obligations</b> in the course of the project.	"I'm a valuable team member because I dare to do something unconventional in the project!"	
Anxiety of <b>dependencies</b> on other (project)participants.	"I'm a valuable team member because I always act independently in the project!"	
Anxiety of <b>independence</b> in Thinking, Planning, Acting.	"I am a valuable team member because I always help selflessly in the project!"	

Important: Bringing the individual strengths to fully bear in the "most suitable" project processes!

Project Manager (m/f/d): Tasks, Leadership Functions and Personality Profile.

Excessive demands on individual members of the project team: Types of individual "desperation" within the team as natural reactions to the assigned work packages.

Form of Anxiety	Objects of "Deperation"	
Anxiety of <b>changes</b> in the course of the project.	About the "compelling" necessities. About the compliance of numerous specifications.	
Anxiety of <b>obligations</b> in the course of the project.	About the many possibilities or chances. About the numerous action alternatives.	
Anxiety of <b>dependencies</b> on others (project)participants.	About the own independence claims in a complex, networked project.	
Anxiety of <b>independence</b> on thinking, planning, acting.	About the constant search for help. About the own need of support through "others".	

Tasks, Leadership Functions and Personality Profile.

Excessive demands on individual members of the project team: Types of individual "desperation" within the team.

Forms of Anxiety	"Measures to cushion" on the part of the project management for a more effective leadership steering.
Anxiety of <b>changes</b> in the course of the project.	Joint, playful improvisations. Participation in creative meetings (inventor conferences, brainstorming sessions, etc.). These should ideally be carried out together with competent, open and innovative pilot customers!
Anxiety of <b>obligations</b> in the course of the project.	Promoting friendships and personal ties among team members. Also support of relationships that are cultivated outside of the real job-related project activities.
Anxiety of <b>dependencies</b> on others (project)participants.	Confidential conversations under "four eyes" with the project manager (m/f/d) or with individual steering committee members. Definition of individual restarts and personal milestones with corresponding action plans.
Anxiety of <b>independence</b> on thinking, planning, acting.	According to successfully achieved milestones: Participation of all team members in "social events" in leisure-related, cultural, sporting and / or social areas. Joint eating and drinking (canteen, etc.)

Tasks, Leadership Functions and Personality Profile.

Excessive Demands on the Individual Team Members; "Anxiety" as a Natural Reaction:

Form of Anxiety	Behavior of the Team Member
Anxiety of changes in the course of the project.	Avoidance of any coincidences. Strong need for security. Dogmatism and harping on about
Strongly Pronounced: → Obsessive-Compulsion	High love of order. Hardly courageous behavior. Avoidance of ambiguities. Most actions are rigid and tense.
Positive	"Reliability"
High diligence, accuracy; Careful planning; Sense of responsibility.	

Tasks, Leadership Functions and Personality Profile.

Excessive Demands on the Individual Team Members; "Anxiety" as a Natural Reaction:

Form of Anxiety	Behavior of the Team Member
Anxiety of obligations in the couse of the project.	Avoids defined tasks. Circumvents precise schedules. Primarily searching for the
Strongly Pronounced: → Hysteric Behavior	applause. Often plays "theater". Loves the "show effect". Shows a slight egocentricity.
Positive 🕂	"Flexibility"

Risk-taking, courage; Talent for improvisation; Strong enterprise.

Tasks, Leadership Functions and Personality Profile.

Excessive Demands on the Individual Team Members; "Anxiety" as a Natural Reaction:

Form of Anxiety	Behavior of the Team Member
Anxiety of dependencies on other (project)participants.	Barely shows feelings. Acts in a withdrawn manner.
Strongly Pronounced: → Schizoid Behavior	Is sometimes hurtful. Acts only little sensitively. Strong delimitation from others.



#### "Independence"

Clarity; Competence; Keen powers of observation; Sensitivity; High self-responsibility; High objectivity; "Calmness", Serenity.

Tasks, Leadership Functions and Personality Profile.

Excessive Demands on the Individual Team Members; "Anxiety" as a Natural Reaction:

Form of Anxiety	Behavior of the Team Member	
Anxiety of independency on Thinking, Planning, Acting.	High dependence on others. No own opinion in the team. Acts hesitantly, dependently.	
Strongly Pronounced: → Depressive Behavior	Makes "lazy" compromises. Low assertiveness. Tendency to "moaning". Hardly courage for (calculated) risk.	

Positive 🔂

#### "Selfnessless"

Marked high helpfulness, striking friendliness, good empathy; Constructive mediator in conflicts in the project team.



















**Rainer Buerstinghaus** 



Pro	Project Manager (m/f/d): Personality Profile		
"Or	"Orientation Guide" for the Project Management Candidates.		
Fiel	Fields of Competence for the Effective Project Management:		
1	Professional Skills		
2	Manual and Methodical Skills		
3	Practical Experiences, "Wisdom"		
4	Effectiveness, Efficiency	<b>53</b>	
6	Emotional Intelligency		
6	Social Competency		
1	R&D Project Manager (m/f/d): Control of the R&D project until the target system is reached.	$\left(K_{6}\right): \begin{bmatrix} 6\\2 \end{bmatrix}\right)$	

Pro	Project Manager (m/f/d): Personality Profile			
"Or	"Orientation Guide" for the Project Management Candidates.			
Fiel	Fields of Competence for the Effective Project Management:			
1	Professional Skills			
2	Manual and Methodical Skills			
3	Practical Experiences, "Wisdom"			
4	Effectiveness, Efficiency	5 3		
5	Emotional Intelligency			
6	Social Competency			
5	"Soft Skills": Personal Attitudes and Values.	$\left(K_{6}\right): \begin{bmatrix} 6\\2 \end{bmatrix}\right)$		

Pro	ject Manager (m/f/d): Personality Prof	file
"Or	rientation Guide" for the Project Manag	gement Candidates.
Fie	lds of Competence for the Effective Pr	oject Management:
1	Professional Skills	
2	Manual and Methodical Skills	
3	Practical Experiences, "Wisdom"	
4	Effectiveness, Efficiency	5 3
5	Emotional Intelligency	4
6	Social Competency	
1	"Hard Skills": Methodical- Professional Competencies	$(K_6): \begin{bmatrix} 6\\2 \end{bmatrix}$

4

Pro	Project Manager (m/f/d): Personality Profile		
"Ori Con	ientation Guide" for the application to a job tribution of the new project manager to the	o advertisement: e <i>future</i> success.	
0	Market Position in Core Business		
2	Innovative Strength		
3	Growth in Digitization (Robotics, A. I.)	8 2	
4	Productivity (Work, Time, Capital, Knowledge)		
5	→ My <i>future</i> Project Results!		
6	Top Environmental / Climate Protection	6 4	
7	Solvency and Cashflow		
8	Profitability and Profit Margin		
5	R&D Project Manager (m/f/d): "Precision landing" in the goal system.	$\left(K_{8}\right): \begin{bmatrix} 8\\2 \end{bmatrix}$	



Project Manager (m/f/d): Personality Profile						
"Orientation Guide" for the application to a job advertisement: Contribution of the new project manager to the <i>future</i> success.						
0	Market Position in Core Business					
2	Innovative Strength					
3	Growth in Digitization (Robotics, A. I.)	8 2 2				
4	Productivity (Work, Time, Capital, Knowledge)					
5	→ My <i>future</i> Project Results!					
6	Top Environmental / Climate Protection					
7	Solvency and Cashflow					
8	Profitability and Profit Margin					
<b>2</b> 5	→ Chemist (m/f/d): Primary Results.	$\left(K_{8}\right): \begin{bmatrix} 8\\2 \end{bmatrix}\right)$				

Project Manager	(m/f/d):	: Personality	Profile
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"Orientation Guide" for the application to a job advertisement: Contribution of the new project manager to the *future* success.



	Project Manager (m/f/d): Personality Profile							
"Orientation Guide" for the application to a job advertisement: Contribution of the new project manager to the <i>future</i> success.								
	1	Market Position in Core Business						
	2	Innovative Strength						
	3	Growth in Digitization (Robitics, A. I.)	8 / 2					
	4	Produktivity (Work, Time, Capital, Knowledge)						
	6	→ My <i>future</i> Project Results!						
	6	Top Environmental / Climate Protection	6 4					
	7	Solvency and Cashflow						
	8	Profitability and Profit Margin						

Business(wo)man:

+ Indirect Results.

1

5

8

Rainer Buerstinghaus

 $\begin{bmatrix} 8\\2 \end{bmatrix}$ 

(K<sub>8</sub>):

Project Manager	(m/f/d):	: Personality	Profile
-----------------	----------	---------------	---------

"Orientation Guide" for the application to a job advertisement: Contribution of the new project manager to the *future* success.







Cambridge, Massachusetts. 01.10. 2020

Example

Dear Sir or Madam The excellent reputation of your company as market and technology leader in the coating technology as well as your appealing internet presence have convinced me. Therefore, I am sending you my application for the position of a project leader at [...GmbH1]. I am 27 years old and achieved my highschool degree at the Maximiliansgymnasium in Munich with a grade point average of 1.0. After my military service at Bundesluftwaffe in the staff of the fighter squadron Erding, I studied chemistry in Heidelberg and Zürich with excellent success in only nine semesters. Subsequently, I did my doctorate under the guidance of Prof. Dr. XXX in Marburg with the mark "summa cum laude". Currently, I am successfully completing a postdoc stay at Harvard University with Professor Dr. YYY, nobel laureate for chemistry in the year ZZZZ. Subject is the 23-step, stereospecifical total synthesis of natural material A. With [...GmbH1], I connect a high competence in research and innovation, a high reputation and sustained economic success. I am sure, that I can successfully improve my professional qualification in your company in a goal-oriented way. My high learning aptitude and my openness for new, challenging duties give the best preconditions for this. The ability to work in a team, communication skills, independence and entrepreneurial initiative are my strengthes. I can well imagine to increase my professional skills in the technical marketing or in the strategic planning of your house. I would be pleased about the invitation for a round of interviews! With kind regards, Dr. Muster.

The message: "I'm excellent and therefore, I want to make a career!" (The applicants motivation is necessary – but it is not sufficient!).

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Cambridge, Massachusetts, 01. 10. 2020 Dear Sir or Madam Herewith, I am sending you my application for the position of a project manager at [...GmbH1]. I studied chemistry in Heidelberg, Zürich and Marburg. Currently, I work as postdoc in an interlocking research project under the guidance of Prof. Dr. YYY at Harvard University. The local team is engaged in the total synthesis of the natural material A, a highly efficient antibiotic from marine sponges. I would very much like to play an active part in planning and realization of challenging research projects at [...GmbH1]! I am sure that I will get concrete results for the achievement of your innovation goals in order to make a verifiable contribution to your companies future success. I bring with me a far-reaching mobility and a high flexibility as well. I am open for future Project work, also in an other function outside from research. Besides my technical skills, I am characterized by my own initiatve, high dedication, the ability to work in a team and by strong intention to strive for the achievement of results. I would be pleased about the invitation for a round of interviews! With kind regards, Dr. Muster. Example The message: "I want to contribute to the success of your company with my

results!" (The applicant motivation is necessary and it is sufficient!).

Cambridge, Massachusetts, 01. 10. 2020 Dear Sir or Madam Herewith, I am sending you my application for the position of a project manager at [...GmbH1]. I studied chemistry in Heidelberg, Zürich and Marburg. Currently, I work as postdoc in an interlocking research project under the guidance of Prof. Dr. YYY at Harvard University. The local team is engaged in the total synthesis of the natural material A, a highly efficient antibiotic from marine sponges. I would very much like to play an active part in planning and realization of challenging research projects at [...GmbH1], I am sure that I will get concrete results for the achievement of your innovation goals in order to make a verifiable contribution to your companies future success. I bring with me a far-reaching mobility and a high flexibility as well. I am open for future Project work, also in an other function outside from research. Besides my technical skills, I am characterized by my own initiatve, high dedication, the ability to work in a team and by strong intention to strive for the achievement of results. I would be pleased about the invitation for a round of interviews! With kind regards, Dr. Muster. Example The message: "I want to contribute to the success of your company with my results!" (The applicant motivation is necessary and it is sufficient!).



Project Manager (m/f/d): Personality Profile

**Success in the Job Interview.** 

Important for the PM-Candidate (m/f/d) during the Interview:

- Concentrate yourself completely to the interviewer (!).
- Always remain authentic in conversations, only really describe "self-experienced" things.
- But also: As loosely as possible anticipate the effects of your own utterances on the counterpart.
- To strengthen the "preconscious": a few weeks before the interview, carefully work through an guidebook "job interview"!



Success in the Job Interview.

Important for the PM-Candidate (m/f/d) during the Interview:

- Emphazise the positive sides of your own weaknesses (!)
- When describing your own bachelor-, master- or doctoral thesis, focus constantly on comprehensibility and on the important results achieved.
- Always be aware that the employer is mainly interested in the candidate's *future* work results when making the decision for hiring.
# The Emerging Shortage of Specialists in Germany:

University Degree	2015	2030	Deficit Increase
Engineering Sciences	28.000	60.000	114 %
Natural Sciences, Mathematics, Informatics	9.000	25.000	178 %
Medicine	11.000	30.000	173 %
Educational Sciences	30.000	53.000	77 %

In 2030: Shortage of University Graduates in the following Job Fields: Mechanical Engineering, Vehicle Construction, Civil Engineering, Electrical Engineering, Data Processing, Artificial Intelligence, Healthcare.

"Cor (Ana	npass" for the "Performance" of Universities o logy to the Scorecards for Industrial Companie	r Research Institutes es):
6	International Reputation	
2	Research Performance: Institutes, CRCs, GCs	
3	Number of First-Class Publications/Patents	
4	Attractiveness for Top-Students	
6	Government Funds, Budget for R.&T.	4
6	Public Funding, Industry Sponsors	
1	R.&T.: Research and Teaching. CRC: Collaborative Research Center. GK: Graduate College, etc.	$\left(K_{6}\right): \begin{bmatrix} 6\\2 \end{bmatrix}\right)$

**Attractiveness:** ←→ True "Project Culture"! Latter Shapes the Expectations of Today's Top Applicants!

- Clear Target Agreements
- Limited Time Frame
- Novelty, Uniqueness
- Limited Resources
- Complexity

- Specific Organization
- Transdisciplinarity
- Fields of Exploration
- Uncertainties, Risks
- High Dynamic of Changes

The continuous development of the project culture has an influence on the **hiring criteria** as well as on the chances of an effective **"self-marketing" of one`s own company** in the job interviews!

















# Fields of Competence for a Project Management Task:

### Entrepreneurship.

### Ability and Urge to Entrepreneurial Action:

The endeavor to identify opportunities or problems in a project and, in the light of this, to proactively formulate and implement objectives and action plans or make decisions. The own urge to make decisions ensuring the progress of the project and to take the responsibility for the follow-up results to the steering committee and stakeholders.

#### Innovativeness:

Open attitude for new approaches to solutions, coupled with transdisciplinary thinking and acting. Meaningful integration and consideration of "external" pulse generators.

#### Analytical Thinking:

Ability to quickly identify the essentials buried in a mass of data and facts, and to derive priorities for actions in the project.

#### Strategic Orientation:

The preference to think in terms of realistic and targeted scenarios, and to always reconcile day-to-day operations with the long-term goal system.

# Fields of Competence for a Project Management Task:

## **Social Interaction and Cooperation.**

Communication and Interpersonal Understanding:

The talent of clearly expressing oneself and the ability to empathize with the paradigms and pattern of thinking of the other project participants or stake-holders and to articulate oneself appropriately.

Understanding and Effective Utilization of the Project Organization: Understanding of the complete formal project structure and the ability to identify and integrate the real opinion leaders and decision-makers as well as the most suitable project promoters within or outside the company.

#### Achievement of Influence and Effect:

The ability to convince other project participants or stakeholders and, if necessary, to change their minds so that ones own ideas can adequately be taken into account.

#### Professional Handling of Conflicts:

Willingness to openly and objectively address problems in the project, to be accessible to the criticism expressed to the own project leadership and the talent to bring about generally accepted conflict solutions.

# Fields of Competence for a Project Management Task:

## **Social Interaction and Cooperation.**

#### Clearly Discernible Customer Orientation:

Ability to find out the interests and activities of the customers and other stakeholders in the project and to take them into account in a targeted manner.

#### Intercultural Adaptability:

Genuine interest in foreign languages, cultures and customs, as well as the ability to achieve a high level of acceptance among all project actors and decision-makers in a different national or cultural environment.

### Fields of Competence for a Project Management Task:

# **Effective Leadership.**

The Ability to Lead all Team Members to Project Success:

The ability to fill project teams with exactly the right people in their respective functions and characters and to challenge and promote them individually with a view to achieving the target system.





"Flow": Experience of happiness after a realized (challenging) action (Source: M.Csikszentmihalyi).



### Candidate (m/f/d) as a Future Team Member.

# **Evaluation of spontaneous utterances, derived questions:**

Form of Anxiety (F. Riemann)	Fundamental Attitude of the Team Member	
Anxiety of <b>changes</b> in the course of the project.	"I'm a valuable team member, because I plan everything in detail in the project!"	
Anxiety of <b>obligations</b> in the course of the project.	"I'm a valuable team member because I dare to do something unconventional in the project!"	
Anxiety of <b>dependencies</b> on other (project)participants.	"I'm a valuable team member because I always act independently in the project!"	
Anxiety of <b>independence</b> in Thinking, Planning, Acting.	"I am a valuable team member because I always help selflessly in the project!"	
	Subjects of in-depth questions!	









 Remember that the job applicants could later work in a company in which they as a customer or as a principal may make decisions against the own companies interests.



Proj	Project Manager (m/f/d): Leadership Functions, Personality		
Com	Common Mistakes and Disruptive Factors in R&D Project Work:		
01.	<b>Project Inflation:</b> No or insufficient formulation and prioritization of the innovation strategy and the associated R&D project portfolio.		
02.	Lack of Resources: Lack of specialist staff, insufficient financial budget and "outdated", only partially suitable (laboratory) equipment.		
03.	Bureaucracy: Internal and external bureaucratic obstacles with no added value. Any Project progress is "slowed down" by rigid regulations.		
04.	<b>Problematic Project Management:</b> The project management focuses too much on just <i>one</i> of the target components or accepts "back delegations" from the team.		
05.	Only Restrictedly Suitable Team Members: Inadequate technical and / or methodological skills of individual team members that cannot be remedied within a short term.		

**Common Mistakes and Disruptive Factors in R&D Project Work:** 

06.	"Power Games" between Line and Project: Executives from company management or line interfere into the ongoing project. The department's interests have "right of way".
07.	<b>Permanent "Trouble-Shooting":</b> All daily problems have more weight than the ongoing project work. Often new "projects" arise exactly here.
08.	<b>Targetless and Inconclusive Meetings:</b> Meetings without clear agendas and objectives. Missing results, e.g. in the form of accepted action plans.
09.	Rigid "Grandfathering Clauses": Lack of flexibility to take on necessary / urgent work packages. Misinterpreted time and work autonomy.
10.	<b>Overestimation of the Project Software:</b> Project management is seen solely as an IT-supported processing system, the rules of which can be bypassed at any time.

Proj	Project Manager (m/f/d): Leadership Functions, Personality		
Com	Common Mistakes and Disruptive Factors in R&D Project Work:		
11.	Communication Deficits: Too little, project-relevant and goal-oriented information exchange		
12.	between all those involved (including pilot customers).No Effective Teamwork:Individual team members see themselves only as contributors and not as cooperators with responsibility for the overall success.		
13.	Unused Strengths: Project management and project team do not use or use too little the personal strengths of individual team members.		
14.	Deficits in Reporting: Reports on project progress are formulated vaguely and are overloaded with details that do not have the character of a result.		
15.	Suboptimal Corporate Culture: The people talk too little with each other and too much about the others. "Early warning systems" to avoid errors are not used.		



**Corporate Culture.** 

Indispensable: The support of the total R&D project team by the own`s company top management!

**Corporate culture:** It determines the importance that project management really has, how is thought and spoken about project management, and how it is practiced in the own company.

The corporate culture is decisively influenced by the upper management.

Here, its leadership behavior plays a crucial role, as well as the way the management itself realizes the leadership principles and thus shapes the thought patterns of its employees.

A really practiced value system is crucial for the success of R&D project management!

R&D Project Management as an Effective Leadership/Steering Task and as a "Counterweight" to the Permanent Existing Claim of Leadership from the Line Management.

Sometimes, there are individual managers in line positions who openly or "covertly" omit to provide the necessary support for research projects.

They see their personal influence in the company restricted by projects, as well as a reduction in their hierarchical authority if, despite their authority to give instructions, they need to subordinate to the project managers interests and have to resign themselves to the project plannings.



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